



WEST CENTRAL COMMUNITY CENTER

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JOB ANNOUNCEMENT

01/24/2024

Department: Community Inclusion Program Contact Person: Taylor Rickard



Title of Position: Community Inclusion Specialist

Employment Status: Full time: 37.5 + hrs per week

Days: Varies – flexible scheduling Work Hours: Varies –flexible scheduling

Closing Date for Applications: Open until filled.

Do you want to make a difference in your community? West Central Community Center is seeking a caring and passionate hard-worker to join our amazing Community Inclusion team.

The West Central Community Center has been a central location for community support since 1980. We are looking for the right person to help us drive our mission to enrich lives and create community.

This job will involve assisting Developmentally Disabled/Intellectually Disabled (DD/ID) adults to enrich their lives through social interaction, education and community involvement.

Ideal candidate will have one year's experience with DD/ID population or equivalent education. Candidate must be an ambitious self-starter who can work autonomously and with the Community Inclusion team.

Candidate must have the heart and passion to work one-on-one with clients.

The ideal candidate will be patient, positive, and compassionate – using these skills to meet client needs while matching those needs to the surrounding communities.

This position includes maintaining client files, calendars, and other necessary documentation. Ability to write reports desired. Knowledge of S.M.A.R.T goals oriented writing a huge plus!

Candidate must possess valid driver's license and proof of insurance.

\$18.50-\$18.50 hourly plus generous benefits package including 10 paid holidays, paid-time off, medical, vision, dental, retirement, and childcare for kids age 5-12 after required eligibility period.

Plus we have an AMAZING work culture! Position schedule is flexible and may be created to include days, evenings, and weekends.

If selected for employment, candidate must be able to pass a background check. The West Central Community Center does not discriminate and is an Equal Opportunity Employer.

Position open until filled. Please submit application, resume and cover letter to jobs@westcentralcc.org. In-person submissions are also accepted or fax to (509) 326-2347. Thank you for your interest!

Applications and job description available online at westcentralcc.org and at the West Central Community Center during office hours:

Monday through Friday, 8:30a.m. – 4:30 p.m.